

## BSE STARMF Platform – Detailed Procedure

### 1) Registration and receipt of Member ID

Presently, BSE StarMF platform allows investors to register only through distributors/advisors. Hence, Wiseinvest will complete that process for you. However, one of the pre requisite for registration is being KYC / KRA compliant to get registered. For those who are not KYC/KRA compliant, Wiseinvest will help you handle that process. However, the following documents/information will be required to complete the registration process.

- PAN number (All holders)
- Tax Status (All holders)
- Mode of Holding.
- All Personal details such as Name, Date of Birth, Address etc., (All holders)
- Bank details for receiving redemption/dividend payment. (Only for first holder)
- Original Cancelled cheque. (Only for first holder as per the bank details mentioned above)
- Nominee details if any.
- Fatca details (For all categories of investors)
- UBO details (For non-individual investors including HUF)

Once these details are entered by Wiseinvest on BSE StarMF platform, Member ID will get generated. We will provide Member ID & password to you. **Please note that Member ID is unique to every combination of holding pattern.**

We will need a original cancelled cheque and the same will be uploaded to BSE StarMF Platform through us. Same day onwards you can invest in Karvy, Sundaram and Franklin Mutual Funds . You can invest in CAMS funds after 2 working days.

### 2) HOW TO TRANSACT

#### Transaction submission and settlement (LUMPSUM)

Subscription can be made by giving the Member ID reference on BSE STARMF for new fund purchase (NFO), fresh purchase (FP), additional purchase (AP) and redemption transactions. The different modes of subscription are as detailed below.

- For purchase, the transaction details need to be entered on the purchase transaction screen of BSE STARMF. On the screen, click open MFs and then purchase. The static details like Customer ID, Investor Name, Investor PAN, Mode of Holding etc... will be automatically populated by the system. **You can place order for multiple schemes across AMCs through one single transaction request process and single instrument in case of fund transfer or online payment.**
- Select the mode in which units shall be required to be allotted either in Non-Demat mode or Demat mode.
- Since the registration process will have to be completed by us, our code no. and EUIN (Employee Unique Code Number) will automatically get populated. However, in some cases if it doesn't populate then you will be required to enter them. These will be provided to you by your RM.
- Enter the fund and the scheme details for the investment. For fresh investment, wherein there is no existing folio number, the folio number column needs to be left blank.
- BSE STARMF validates the scheme code, minimum investment amount etc. before confirming successful transaction request submission.
- The details of the transaction request will be sent on your registered email id and the mobile number.

# Home Page – Select Open MFs

WELCOME : BSEMF  
SETT NO : 1617059 - (MF)  
27/Jun/2016 02:44:17

Home Quick Order **Open MFs** Spread Order Switch Order View Orders X-SIP Online Payment Redemption Order Authentication Member Reports Daily Downloads Utilities Log Out

ISIN	SCHEME CODE	SCHEME NAME	NAV	INV TYPE	TYPE	DIV FLG	BUY AMT	BUY MTPL	RED. QTY	RED. MTPL	RED. AMT	RED. AMT MTPL
Select INF209K01090	02-DP	BSL TAX RELIEF 96-DIVIDEND	130.0900	N	ELSS	N	500.0000	1.0000	0.0010	0.0010	1.0000	1.0000
Select INF209K01090	02-DP-L1	BSL TAX RELIEF 96-DIVIDEND	130.0900	N	ELSS	N	200000.0000	1.0000	0.0010	0.0010	0.0000	0.0000
Select INF209K01108	02G	BSL TAX RELIEF 96-GROWTH	21.8800	N	ELSS	Z	500.0000	1.0000	0.0010	0.0010	1.0000	1.0000
Select INF209K01108	02G-L1	BSL TAX RELIEF 96-GROWTH	21.8800	N	ELSS	Z	200000.0000	1.0000	0.0010	0.0010	0.0000	0.0000
Select INF209K01PW9	104TD	BIRLA SUN LIFE FIXED TERM PLAN SERIES EX DIVIDEND PAYOUT	10.9350	N	DEBT	N	5000.0000	10.0000	0.0010	0.0010	0.0000	0.0000
Select INF209K010W9	1180A-DP	BIRLA SUN LIFE BANKING AND FINANCIAL SERVICES FUND - REGULAR PLAN - DIVIDEND PAYOUT	14.5000	N	EQUITY	N	5000.0000	1.0000	0.0010	0.0010	1.0000	1.0000
Select INF209K010W9	1180A-DP-L1	BIRLA SUN LIFE BANKING AND FINANCIAL SERVICES FUND - REGULAR PLAN - DIVIDEND PAYOUT	14.5000	N	EQUITY	N	200000.0000	1.0000	0.0010	0.0010	0.0000	0.0000
Select INF209K011W7	1180B-GR	BIRLA SUN LIFE BANKING AND FINANCIAL SERVICES FUND - REGULAR PLAN - GROWTH	18.6100	N	EQUITY	Z	5000.0000	1.0000	0.0010	0.0010	1.0000	1.0000

P/R PURCHASE Sch Cd All Units Txn. Type FRESH Txn. Mode CDSL DEMAT  
Folio 0 Amount  
Client ID 456 SubBr Code E123456 EUIN Decl N  
KYC Y Min Redemption DPC N  
Place Order Reset

Search Schemes as per requirement, use scheme name for easy search ; Select Purchase / Redeem as required

Scheme Watch

Scheme Type EQUITY Option Type ALL INST/RTL ALL  
AMC Name HDFC MUTUAL FUND Sch Name top 200 Scheme Code  
Sch Name ALL ISIN No Offer Type ALL  
SIP NO Sett Type SELECT Sch Cl Type N

PURCHASE	REDEEM	AMC CODE	SCH CD	ISIN	SCHEME NAME	SCH TYPE	NAV	PUR FLAG	PUR VALUE	PUR MTPL	RED FLAG	RED QTY	RED MULTIPLE	RED AMT
PURCHASE	REDEEM	HDFCMutualFund_MF	41-DP	INF179K01BC6	HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION	EQUITY	44.7620	Y	5000.0000	0.0100	Y	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	41-DP-L1	INF179K01BC6	HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION	EQUITY	44.7620	Y	200000.0000	0.0100	N	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	41RT-DR	INF179K01YU0	HDFC TOP 200 FUND - DIRECT PLAN - DIVIDEND REINVESTMENT OPTION	EQUITY	45.8930	N	5000.0000	0.0100	Y	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	41T-DP	INF179K01YT2	HDFC TOP 200 FUND - DIRECT PLAN - DIVIDEND PAYOUT OPTION	EQUITY	45.8930	N	5000.0000	0.0100	Y	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	44	INF179K01BE2	HDFC TOP 200 FUND - GROWTH OPTION	EQUITY	328.9890	Y	5000.0000	0.0100	Y	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	44-L1	INF179K01BE2	HDFC TOP 200 FUND - GROWTH OPTION	EQUITY	328.9890	Y	200000.0000	0.0100	N	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	44T-GR	INF179K01YV8	HDFC TOP 200 FUND - DIRECT PLAN - GROWTH OPTION	EQUITY	336.0210	N	5000.0000	0.0100	Y	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	44T-DR	INF179K01BD4	HDFC TOP 200 FUND DIVIDEND REINVESTMENT	EQUITY	44.7620	Y	5000.0000	0.0100	Y	50.0000	0.0010	500.000
PURCHASE	REDEEM	HDFCMutualFund_MF	HDFC41D-DR-L1	INF179K01BD4	HDFC TOP 200 FUND DIVIDEND REINVESTMENT	EQUITY	44.7620	Y	200000.0000	0.0100	N	50.0000	0.0010	500.000

Order Entry PURCHASE

AMC Name\* HDFC MUTUAL FUND  
Scheme Name\* HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION  
Scheme Code (ISIN)\* 41-DP (INF179K01BC6)  
Scheme Type\* EQUITY  
Sett Type\* T3  
Minimum Purchase Amt (Purchase Multiple)\* 5000.0000 (0.0100)  
Minimum Additional Purchase Amount 1000.0000  
Minimum Redemption Qty (Redemption Multiple)\* 50.0000 (0.0010)  
Minimum Redemption Amt (Redemption Multiple)\* 500.0000 (1.0000)  
Purchase Cutoff / Redemption Cutoff\* 15:00:00 / 15:00:00  
Last Available NAV 44.7620 - (24 Jun 2016)

Member Id 10000 - BSEMF  
Txn. Type FRESH  
Folio No. ADDITIONAL  
Amount 0.0000  
SubBr Code  
EUIN Decl N  
Min Redemption  
DPC N  
Purchase Reset

Client Id  
Demat/Physical CDSL DEMAT  
All Units N  
City  
EUIN E123456  
KYC Flag Y  
Remarks

**Order Entry PURCHASE**

AMC Name\* HDFC MUTUAL FUND  
 Scheme Name\* HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION  
 Scheme Code (ISIN)\* 41-DP (INF179K01BC6)  
 Scheme Type\* EQUITY  
 Sett Type\* T3  
 Minimum Purchase Amt (Purchase Multiple)\* 5000.0000 (0.0100)  
 Minimum Additional Purchase Amount 1000.0000  
 Minimum Redemption Qty (Redemption Multiple)\* 50.0000 (0.0010)  
 Minimum Redemption Amt (Redemption Multiple)\* 500.0000 (1.0000)  
 Purchase Cutoff / Redemption Cutoff\* 15:00:00 / 15:00:00  
 Last Available NAV/ 44.7620 - (24 Jun 2016)

Member Id 10000 - BSEMFDP  
 Txn. Type FRESH  
 Folio No. 0  
 Amount 10000  
 SubBr Code  
 EUIN Decl N  
 Min Redemption  
 Purchase Reset

Client Id 456  
 Demat/Physical CDSL DEMAT  
 All Units CDSL DEMAT  
 Qty NSDL DEMAT  
 EUIN PHYSICAL  
 KYC Flag Y  
 Remarks

**Order Entry REDEEM**

AMC Name\* HDFC MUTUAL FUND  
 Scheme Name\* HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION  
 Scheme Code (ISIN)\* 41-DP (INF179K01BC6)  
 Scheme Type\* EQUITY  
 Sett Type\* T3  
 Minimum Purchase Amt (Purchase Multiple)\* 5000.0000 (0.0100)  
 Minimum Additional Purchase Amount 1000.0000  
 Minimum Redemption Qty (Redemption Multiple)\* 50.0000 (0.0010)  
 Minimum Redemption Amt (Redemption Multiple)\* 500.0000 (1.0000)  
 Purchase Cutoff / Redemption Cutoff\* 15:00:00 / 15:00:00  
 Last Available NAV/ 44.7620 - (24 Jun 2016)

Member Id 10000 - BSEMFDP  
 Txn. Type FRESH  
 Folio No. 111111  
 Amount 0.0000  
 SubBr Code  
 EUIN Decl N  
 Min Redemption N  
 Redeem Reset

Client Id 456  
 Demat/Physical PHYSICAL  
 All Units N  
 Qty 0  
 EUIN Y  
 KYC Flag Y  
 Remarks

### Transaction submission and settlement (SIP)

Systematic Investment Plan (SIP) has emerged as a great investment tool for those who are looking to build up their capital over the long term without committing too much money at a particular level. Also, the commitment to invest every month takes emotions out of the decision making process. One benefits from the “Power of Compounding” when investments are made for the longer term through SIP.

Email and SMS intimation shall be sent on the successful purchase of the units to your registered email id and mobile no.

Quick Order Open MFs Spread Order Switch Order View Orders **SIP** X-SIP Admin Member Reports Daily Downloads Utilities Log Out

**SIP Registration**

SIP Cancellation Registration  
 SIP Registration Report  
 SIP Installment Due Report  
 SIP Cancellation Report  
 SIP Registration Upload  
 SIP Cancellation Upload  
 SIP Exception Report

Client Code\* 456  
 AMC\* DHFL PRAMERICA MUTUAL FUND  
 Scheme Name\* DHFL Pramerica Diversified Equity Fund  
 RTA Code\* DEDP  
 ISIN INF683L01FK1  
 DP Txn Mode\* PHYSICAL  
 Frequency Type\* MONTHLY  
 Frequency Allowed\* ROLLING  
 Generate First Order Today   
 Start Date\* 14-Jul-2016  
 End Date\* 13-Oct-2849  
 EUIN E123456  
 Remarks

Member Code 10000  
 Formal Reference Number  
 Transaction Mode\* PHYSICAL ONLY  
 Transaction Number  
 Installment Amount\* (MIN:500.00 MAX:199999.00 MULTIPLIER:100.00)  
 SIP Dates / Days allowed 1 7 10 15  
 Number Of Installments\* 9999 (MIN:10 MAX:9999)  
 SubBroker Code  
 EUIN Decl N  
 DPC N  
 Save Reset

### 3) HOW TO PAY

#### Payment mode

BSE STARMF provides multiple payment options for the subscription transaction which have been detailed below.

#### Payment through Cheque / Demand Draft (DD)

- This mode would be ideal if you don't intend to make on-line payment.
- The cheque / DD to be issued in favour of "**Indian Clearing Corporation Ltd**" and deposited at the nearest KARVY / BSE Star MF Service Centers.
- You can issue a single instrument across the investments made in multiple schemes/AMCs or multiple instruments.

#### Cheque Collection Process and Details

On successful submission of the transaction, MFDs/MFD's clients shall submit the instrument to the nearest KARVY / BSE Star MF Service Centers by **MANDATORILY** providing the following details (on the back of the Cheque).

- a) Order number/s (all orders for which the Cheque is being submitted)
  - b) Member code
  - c) Client code
- Before 9:30 a.m. on T + 1 day. However to avoid any inconvenience on T + 1 day, **it is strongly recommended to submit the instrument by 6:30 p.m. on T day itself.**
  - The Instrument collected may be single instrument across the investments made in multiple schemes/AMCs or multiple instruments
  - The Cheque is to be submitted from the Investors bank account registered in the UCC on BSE Star MF platform favoring "**Indian Clearing Corporation Ltd**".
  - If the payment is not initiated till T+1 day 9:30 am, for the orders placed on BSE Star MF platform, then all such orders shall be auto cancelled by the system.

#### Online (Net-Banking)

Once you opt for this mode, you will be directed to the Net Banking site. The beneficiary account details of **Indian Clearing Corporation Ltd** will be predefined. The transaction amount for which the payment is being effected will be pre-populated.

- The screen shot below explains step by step process to be taken for completion of the transaction.
- Upon your making the e-payment, a payment confirmation slip will be generated and the confirmed order requests updated with valid payment status will be submitted for further processing.
- **Since online payment mode is much more convenient than issuing a cheque, we strongly recommend this mode for you. Please note that in case of any query or difficulty in using this mode, Wiseinvest will guide/help you.**

### Online Payment Option

- Payment Gateway
- Direct Mode
- Nodal Mode
- One Time Mandate
- NEFT RTGS
- Client can select Direct Pay (There are 7 banks where funds get transferred on real time) : If your bank which is in the UCC comes under direct mode then your bank will be visible there) Select the orders also and it will display you one consolidation amount and take you further to your bank.

Client Order Payment Details							
Sr No	Order No	Sett Type	Client Code	Client Name	Scheme Name	Amount	Select
1	558548	T3	456	LUBDHA MANKIKAR	BSL TAX RELIEF 96-DIVIDEND	5000.0000	<input type="checkbox"/>
2	558575	T3	456	LUBDHA MANKIKAR	FRANKLIN INDIA PRIMA FUND-DIVIDEND REINVESTMENT	100000.0000	<input type="checkbox"/>
3	558576	T3	456	LUBDHA MANKIKAR	HDFC TOP 200 FUND - GROWTH OPTION	100000.0000	<input type="checkbox"/>
4	558577	T3	456	LUBDHA MANKIKAR	RELIANCE ARBITRAGE ADVANTAGE FUND - MONTHLY DIVIDEND PLAN - DIVIDEND PAYOUT OPTION	100000.0000	<input type="checkbox"/>
5	558578	T3	456	LUBDHA MANKIKAR	SUNDARAM INFRASTRUCTURE ADVANTAGE FUND-REGULAR PLAN-DIVIDEND PAYOUT	100000.0000	<input type="checkbox"/>

**Bank Details**

Mode:  Select Mode  Bank Name:  Select Bank  Account No:  Select Account

Total Amount To Be Paid : 0

**Note :** If you are not able to view your bank in either Direct Pay / Nodal Pay / One Time Mandate, you can pay via :  
**a) NEFT / RTGS** ( refer to your sms received form BSE) **OR b) Cheques** , for details contact your member or write to mutual.funds@bseindia.com

**Credit Confirmation:** a) **Direct Pay** – Credit of funds to ICCL is on Real Time,  
b) **Nodal Pay** - Credit of funds to ICCL is on T+1 or T+2,  
c) **One Time Mandate** - Credit of funds to ICCL is on T+2 till T+5,  
d) **NEFT /RTGS** - Credit of funds to ICCL is on T or T+1 (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank),  
e) **Cheques** - Credit of funds to ICCL is on T+2 till T+5

### Information on Mode of Payments on Online Payment Link Page

**Note :** If you are not able to view your bank in either Direct Pay / Nodal Pay / One Time Mandate, you can pay via :

**a) NEFT / RTGS** ( refer to your sms received form BSE) **OR b) Cheques** , for details contact your member or write to mutual.funds@bseindia.com

- Credit Confirmation:** a) **Direct Pay** – Credit of funds to ICCL is on Real Time,  
b) **Nodal Pay** - Credit of funds to ICCL is on T+1 or T+2,  
c) **One Time Mandate** - Credit of funds to ICCL is on T+2 till T+5,  
d) **NEFT /RTGS** - Credit of funds to ICCL is on T or T+1 (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank),  
e) **Cheques** - Credit of funds to ICCL is on T+2 till T+5

## Payment Gateways – Direct & Nodal

### Client Order Payment Details

Sr No	Order No	Sett Type	Client Code	Client Name	Scheme Name	Amount	Select
1	558571	T3	newclient	omkeshwar	SUNDARAM INFRASTRUCTURE ADVANTAGE FUND-REGULAR PLAN-DIVIDEND PAYOUT	100000.0000	<input type="checkbox"/>
2	558572	T3	newclient	omkeshwar	RELIANCE ARBITRAGE ADVANTAGE FUND - MONTHLY DIVIDEND PLAN - DIVIDEND PAYOUT OPTION	100000.0000	<input type="checkbox"/>
3	558573	T3	newclient	omkeshwar	HDFC TOP 200 FUND - GROWTH OPTION	100000.0000	<input type="checkbox"/>
4	558574	T3	newclient	omkeshwar	FRANKLIN INDIA PRIMA FUND-DIVIDEND REINVESTMENT	100000.0000	<input type="checkbox"/>

**Bank Details**

Mode: **Direct Pay** Bank Name: **Select Bank** Account No: **Select Account**

**Select Bank**

- Select Bank
- ICICI Bank - Retail Net Banking
- Yes Bank Ltd

**Note :** If you are not able to view your bank in either **Direct Pay / Nodal Pay / One Time Mandate**, you can pay via:

a) **NEFT / RTGS** ( refer to your sms received form BSE) or b) **Cheques** for details contact your member or write to mutual.funds@bseindia.com

**Credit Confirmation:** a) **Direct Pay** - Credit of funds to ICCL is on **Real Time**.  
 b) **Nodal Pay** - Credit of funds to ICCL is on **T+1 or T+2**.  
 c) **One Time Mandate** - Credit of funds to ICCL is on **T+2** **T+5**.  
 d) **NEFT /RTGS** - Credit of funds to ICCL is on **T or T+1** (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank).  
 e) **Cheques** - Credit of funds to ICCL is on **T+2** **T+5**.

### Client Order Payment Details

Sr No	Order No	Sett Type	Client Code	Client Name	Scheme Name	Amount	Select
1	558571	T3	newclient	omkeshwar	SUNDARAM INFRASTRUCTURE ADVANTAGE FUND-REGULAR PLAN-DIVIDEND PAYOUT	100000.0000	<input type="checkbox"/>
2	558572	T3	newclient	omkeshwar	RELIANCE ARBITRAGE ADVANTAGE FUND - MONTHLY DIVIDEND PLAN - DIVIDEND PAYOUT OPTION	100000.0000	<input type="checkbox"/>
3	558573	T3	newclient	omkeshwar	HDFC TOP 200 FUND - GROWTH OPTION	100000.0000	<input type="checkbox"/>
4	558574	T3	newclient	omkeshwar	FRANKLIN INDIA PRIMA FUND-DIVIDEND REINVESTMENT	100000.0000	<input type="checkbox"/>

**Bank Details**

Mode: **Nodal Account** Bank Name: **Select Bank** Account No: **Select Account**

**Select Bank**

- Select Bank
- Bank of Baroda - Corporate Banking
- Bank of Baroda - Retail Net Banking
- HDFC BANK
- Punjab National Bank - Corporate Banking
- Punjab National Bank - Retail Net Banking

**Note :** If you are not able to view your bank in either **Direct Pay / Nodal Pay / One Time Mandate**, you can pay via:

a) **NEFT / RTGS** ( refer to your sms received form BSE) or b) **Cheques** for details contact your member or write to mutual.funds@bseindia.com

**Credit Confirmation:** a) **Direct Pay** - Credit of funds to ICCL is on **Real Time**.  
 b) **Nodal Pay** - Credit of funds to ICCL is on **T+1 or T+2**.  
 c) **One Time Mandate** - Credit of funds to ICCL is on **T+2** **T+5**.  
 d) **NEFT /RTGS** - Credit of funds to ICCL is on **T or T+1** (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank).  
 e) **Cheques** - Credit of funds to ICCL is on **T+2** **T+5**.

**Online Payment – OTM & NEFT/RTGS**

Client Order Payment Details							
Sr No	Order No	Sett Type	Client Code	Client Name	Scheme Name	Amount	Select
1	558571	T3	newclient	omkeshwar	SUNDARAM INFRASTRUCTURE ADVANTAGE FUND-REGULAR PLAN-DIVIDEND PAYOUT	100000.0000	<input type="checkbox"/>
2	558572	T3	newclient	omkeshwar	RELIANCE ARBITRAGE ADVANTAGE FUND - MONTHLY DIVIDEND PLAN - DIVIDEND PAYOUT OPTION	100000.0000	<input type="checkbox"/>
3	558573	T3	newclient	omkeshwar	HDFC TOP 200 FUND - GROWTH OPTION	100000.0000	<input type="checkbox"/>
4	558574	T3	newclient	omkeshwar	FRANKLIN INDIA PRIMA FUND-DIVIDEND REINVESTMENT	100000.0000	<input type="checkbox"/>

**Bank Details**

Mode: **One Time Mandate** Bank Name: **HDFC BANK** Account No: 3922 MandateID: 101687 Amount Paid: 10000.00

Select Bank

- Bank of Baroda - Corporate Banking
- Bank of Baroda - Retail Net Banking
- ICICI Bank - Retail Net Banking
- Punjab National Bank - Corporate Banking
- Punjab National Bank - Retail Net Banking
- Yes Bank Ltd

**Note:** If you are not able to view your bank in either **Direct Pay / Nodal Pay / One Time Mandate**, you can pay via:

a) **NEFT / RTGS** (refer to your sms received form BSE) **OR** b) **Cheques**, for details contact your member or write to mutual.funds@bseindia.com

**Credit Confirmation:**

b) **Nodal Pay** - Credit of funds to ICCL is on **Real Time**.

c) **One Time Mandate** - Credit of funds to ICCL is on **T+2 till T+5**.

d) **NEFT / RTGS** - Credit of funds to ICCL is on **T or T+1** (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank).

e) **Cheques** - Credit of funds to ICCL is on **T+2 till T+5**.

Client Order Payment Details							
Sr No	Order No	Sett Type	Client Code	Client Name	Scheme Name	Amount	Select
1	558571	T3	newclient	omkeshwar	SUNDARAM INFRASTRUCTURE ADVANTAGE FUND-REGULAR PLAN-DIVIDEND PAYOUT	100000.0000	<input checked="" type="checkbox"/>
2	558572	T3	newclient	omkeshwar	RELIANCE ARBITRAGE ADVANTAGE FUND - MONTHLY DIVIDEND PLAN - DIVIDEND PAYOUT OPTION	100000.0000	<input checked="" type="checkbox"/>
3	558573	T3	newclient	omkeshwar	HDFC TOP 200 FUND - GROWTH OPTION	100000.0000	<input checked="" type="checkbox"/>
4	558574	T3	newclient	omkeshwar	FRANKLIN INDIA PRIMA FUND-DIVIDEND REINVESTMENT	100000.0000	<input checked="" type="checkbox"/>

**Bank Details**

Mode: **NEFT/RTGS** UTR No:

Total Amount to be Paid: 400000

**Confirm Payment**

**Note:** If you are not able to view your bank in either **Direct Pay / Nodal Pay / One Time Mandate**, you can pay via:

a) **NEFT / RTGS** (refer to your sms received form BSE) **OR** b) **Cheques**, for details contact your member or write to mutual.funds@bseindia.com

**Credit Confirmation:**

a) **Direct Pay** – Credit of funds to ICCL is on **Real Time**.

b) **Nodal Pay** - Credit of funds to ICCL is on **T+1 or T+2**.

c) **One Time Mandate** - Credit of funds to ICCL is on **T+2 till T+5**.

d) **NEFT / RTGS** - Credit of funds to ICCL is on **T or T+1** (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank).

e) **Cheques** - Credit of funds to ICCL is on **T+2 till T+5**.

**NEFT / RTGS Bank Details**

- 1) ICICI Bank: ICCL A/c No. 3922, IFSC Code ICIC0000104
- **OR**
- 2) HDFC Bank: ICCL A/c No. MFDICC, IFSC code HDFC0000240
- **Provision to choose NEFT / RTGS mode and enter UTR in Online payment services on BSE Star MF Platform**, earlier Payment gateways - Direct mode , Payment gateways - Nodal Mode, One Time Mandate modes were enabled in the Online Order Payment Confirmation services. ( **Shown Below**)

Client Order Payment Details							
Sr No	Order No	Sett Type	Client Code	Client Name	Scheme Name	Amount	Select
1	558548	T3	456	LUBDHA MANKIKAR	BSL TAX RELIEF 96-DIVIDEND	5000.0000	<input type="checkbox"/>
2	558575	T3	456	LUBDHA MANKIKAR	FRANKLIN INDIA PRIMA FUND-DIVIDEND REINVESTMENT	100000.0000	<input type="checkbox"/>
3	558576	T3	456	LUBDHA MANKIKAR	HDFC TOP 200 FUND - GROWTH OPTION	100000.0000	<input type="checkbox"/>
4	558577	T3	456	LUBDHA MANKIKAR	RELIANCE ARBITRAGE ADVANTAGE FUND - MONTHLY DIVIDEND PLAN - DIVIDEND PAYOUT OPTION	100000.0000	<input type="checkbox"/>
5	558578	T3	456	LUBDHA MANKIKAR	SUNDARAM INFRASTRUCTURE ADVANTAGE FUND-REGULAR PLAN-DIVIDEND PAYOUT	100000.0000	<input type="checkbox"/>

**Bank Details**

Mode: **NEFT/RTGS** UTR No:

Total Amount to be Paid: 0

**Confirm Payment**

**Note:** If you are not able to view your bank in either **Direct Pay / Nodal Pay / One Time Mandate**, you can pay via:

a) **NEFT / RTGS** (refer to your sms received form BSE) **OR** b) **Cheques**, for details contact your member or write to mutual.funds@bseindia.com

**Credit Confirmation:**

a) **Direct Pay** – Credit of funds to ICCL is on **Real Time**.

b) **Nodal Pay** - Credit of funds to ICCL is on **T+1 or T+2**.

c) **One Time Mandate** - Credit of funds to ICCL is on **T+2 till T+5**.

d) **NEFT / RTGS** - Credit of funds to ICCL is on **T or T+1** (depending upon the NEFT / RTGS clearing cycle and cut-off of your bank).

e) **Cheques** - Credit of funds to ICCL is on **T+2 till T+5**.

## Switch of units

- BSE Star MF provides a facility to switch your holding.
- Although, the screen will display both demat and non- demat units, only Non-demat units can be switched.
- The static details like customer ID, investor name etc. will be automatically populated.
- System will populate the investment details with the current valuation.

## Switch Order : Select AMC and the required schemes and switch

Home Quick Order Open MFs Spread Order **Switch Order** New Orders X-SIP Online Payment Redemption Order Authentication Member Reports Daily Downloads Utilities Log Out

Switch Order

From Scheme Type: ALL To Scheme Type: ALL

From Sch Name: Axis Banking Debt Fund - Weekly Dividend - Payout To Sch Name: Axis Banking Debt Fund - Weekly Dividend - Reinvest

From Scheme Code: AXBDWD-DP To Scheme Code: AXBDWD-DR

From ISIN: To ISIN:

SWI TO	AMC CODE	SCH CD	ISIN	SCHEME NAME	SCHEME TYPE	NAV	PUR FLAG	PURCHASE VALUE	PURCHASE MULTIPLE	PURCHASE CUTOFF
SWITCH	AXIS MUTUAL FUND	AXBDWD-DR	INF846K01CE4	Axis Banking Debt Fund - Weekly Dividend - Reinvestment	DEBT	1006.0880	Y	5000.0000	1.0000	15.00.00

Order Entry SWITCH-OUT

AMC Name\*: AXIS MUTUAL FUND

Scheme Name\*: Axis Banking Debt Fund - Weekly Dividend - Payout

Scheme Code (ISIN)\*: AXBDWD-DP (INF846K01CE4)

Scheme Type\*: DEBT

Sch Type\*: T1

Minimum Redemption Qty (Redemption Multiple)\*: 1.0000(0.0010)

Maximum Redemption Qty: -

Redemption Cutoff\*: 15.00.00

Last Available NAV: 1006.0880 - (24 Jun 2016)

Member Id: 10000 - BSEMFDP

SubIdr Code:

All units:

ISIN: E123456

Min Redemption:

Client Id: 456

Folio No.: 0

Units:

EUIN Decl: Y

Remarks:

Txn. Type: FRESH

Demat/Physical: PHYSICAL

Amount: 10000

KYC Flag: Y

- Once the switch request is submitted, you will receive a confirmation by SMS and Mail on your registered Mobile number and registered email id.
- You will be required to confirm your request by SMS or by Email.
- If you are confirming on email, you will have to click on the link received from BSE STARMF.
- If you chose to confirm by SMS, you will have to send SMS to the given number.

## Redemption of units

BSE STARMF also allows you to redeem units. Please note the following points:

- Although the screen will display both demat and non-demat units, Redemption on BSE Star MF only allowed for Non-demat units.
- The static details like customer ID, investor name etc. will be automatically populated.
- System will populate investment details with the current valuation.
- Redemption order can be placed in terms of units or amount.
- Registered bank details will be populated by the system.
- The redemption transaction will be validated for the units available.
- Upon successful submission of the redemption request, a transaction request slip will be generated.



- The screen shots below explain the step by step process to complete the transaction.

## Home Page – Select Open MFs

Search Schemes as per requirement, use scheme name for easy search ; Select Purchase / Redeem as required

**Order Entry PURCHASE**

AMC Name\* HDFC MUTUAL FUND  
 Scheme Name\* HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION  
 Scheme Code (ISIN)\* 41-DP (INF179K01BC6)  
 Scheme Type\* EQUITY  
 Sett Type\* T3  
 Minimum Purchase Amt (Purchase Multiple)\* 5000.0000 (0.0100)  
 Minimum Additional Purchase Amount 1000.0000  
 Minimum Redemption Qty (Redemption Multiple)\* 50.0000 (0.0010)  
 Minimum Redemption Amt (Redemption Multiple)\* 500.0000 (1.0000)  
 Purchase Cutoff / Redemption Cutoff\* 15:00:00 / 15:00:00  
 Last Available NAV/ 44.7620 - (24 Jun 2016)

Member Id 10000 - BSEMFD  
 Txn. Type FRESH  
 Folio No. 0  
 Amount 10000  
 SubBr Code  
 EUIN Decl N  
 Min Redemption N

Client Id 456  
 Demat/Physical CDSL DEMAT  
 All Units CDSL DEMAT  
 Qty PHYSICAL  
 EUIN Y  
 KYC Flag Y

**Order Entry REDEEM**

AMC Name\* HDFC MUTUAL FUND  
 Scheme Name\* HDFC TOP 200 FUND - DIVIDEND - PAYOUT OPTION  
 Scheme Code (ISIN)\* 41-DP (INF179K01BC6)  
 Scheme Type\* EQUITY  
 Sett Type\* T3  
 Minimum Purchase Amt (Purchase Multiple)\* 5000.0000 (0.0100)  
 Minimum Additional Purchase Amount 1000.0000  
 Minimum Redemption Qty (Redemption Multiple)\* 50.0000 (0.0010)  
 Minimum Redemption Amt (Redemption Multiple)\* 500.0000 (1.0000)  
 Purchase Cutoff / Redemption Cutoff\* 15:00:00 / 15:00:00  
 Last Available NAV/ 44.7620 - (24 Jun 2016)

Member Id 10000 - BSEMFD  
 Txn. Type FRESH  
 Folio No. 111111  
 Amount 0.0000  
 SubBr Code  
 EUIN Decl N  
 Min Redemption N

Client Id 456  
 Demat/Physical PHYSICAL  
 All Units N  
 Qty 0  
 EUIN Y  
 KYC Flag Y

### Redemption / Switch order and Authentication via SMS

The text will be as below; field in blue (as per the order specification) will be dynamic, rest will be static.

Redemption order 540986 in XYZ TOP 200 FUND - GROWTH OPTION placed on 26 FEB 2016 for amount or units amount/units/All unit;

To confirm reply YES "ref. no" or NO "ref. no" on 9900094472 – BSE Star MF

Switch order 540986 in XYZ TOP 200 FUND - GROWTH OPTION placed on 26 FEB 2016 for amount or units amount/units/All unit

To confirm reply YES "ref. no" or NO "ref. no" on 9900094472 – BSE Star MF

For operational ease Number 9900094472 can be saved as BSE Star MF platform number, so that Investors can select the reference number (ref. no field) from the incoming message as shown above from sender IM-STARMF and reply, YES "ref. no" or NO "ref. no" on 9900094472

If the response is not received by 3:10 p.m. the system will auto reject such redemption transactions.

### Redemption / Switch Transaction : Email Message to Client for Authentication

Redemption / Switch order 6626995 in XYZ FUND - GROWTH OPTION placed on 05 May 2016 for All Units.

To confirm reply YES 050500022 or NO 050500022 on 9900094472 – BSE Star MF

YES 050500022 (Please don't forget to have space between YES and ref. no)

NO 050500022 (Please don't forget to have space between NO and ref. no)

Alternatively,

**Redemption / Switch order Authentication Via Email**

Please click the link below for authenticating the transactions, kindly ignore if already authenticated via SMS.

**Online Authentication**

**If you are not able to open the above link, please copy and paste the below text in your browser**

<https://www.bsestarmf.in/RedemptionOrder.aspx?RO91/r0NPAfcmf2I0uhxlcSvRlpLvhNGOVdQhavam4FSPZ1onu9vq9tpKsG5P+IIUDYAW8IJcNtA=>

**Redemption Orders Details**

Order No	Ref No	Member Code	Client Code	Scheme Id	Scheme Name	Amount	Quantity	All Unit Flag	Serial
6629412	050500032	10000	test1	72	BSL TAX RELIEF 96-GROWTH	0.0000	0	Y	<input checked="" type="checkbox"/>
6626995	050500022	10000	test1	65	HDFC TOP 200 FUND - GROWTH OPTION	0.0000	0	Y	<input checked="" type="checkbox"/>
6629413	050500033	10000	test1	13903	HDFC LIQUID FUND - GROWTH	0.0000	1000	N	<input checked="" type="checkbox"/>
6629415	050500035	10000	test1	3159	SBI PREMIER LIQUID FUND	0.0000	0	Y	<input checked="" type="checkbox"/>
6629407	050500027	10000	test1	135	TATA BALANCED FUND - GROWTH	0.0000	0	Y	<input checked="" type="checkbox"/>
6629404	050500024	10000	test1	178	TATA ETHICAL FUND - GROWTH	0.0000	0	Y	<input checked="" type="checkbox"/>
6629409	050500029	10000	test1	3076	UTI LIQUID CASH PLAN INSTITUTIONAL PLAN DAILY DIVIDEND REINVESTMENT	0.0000	0	Y	<input checked="" type="checkbox"/>
6629414	050500034	10000	test1	560	UTI - MID CAP FUND - GROWTH PLAN	0.0000	0	Y	<input checked="" type="checkbox"/>
6629405	050500025	10000	test1	1277	MIRAE ASSET EMERGING BLUECHIP FUND - REGULAR PLAN - GROWTH OPTION	0.0000	0	Y	<input checked="" type="checkbox"/>
6629411	050500031	10000	test1	821	FRANKLIN INDIA PRIMA PLUS - GROWTH	0.0000	0	Y	<input checked="" type="checkbox"/>
6629403	050500023	10000	test1	1455	AXIS LONG TERM EQUITY FUND GROWTH	0.0000	0	Y	<input checked="" type="checkbox"/>
6629406	050500026	10000	test1	1627	BNP PARIBAS EQUITYFUND-GROWTH	0.0000	0	Y	<input checked="" type="checkbox"/>

**SAVE** **CANCEL**

## Know your reports

### 1) Transaction Listing

Transaction listing provides transaction level history. The transaction history is available for the last two financial years. You may opt for summary statement (providing scheme level balances and valuation) or a detailed statement (including transaction listing). The statement is downloadable in the PDF format.

### EOD Reports

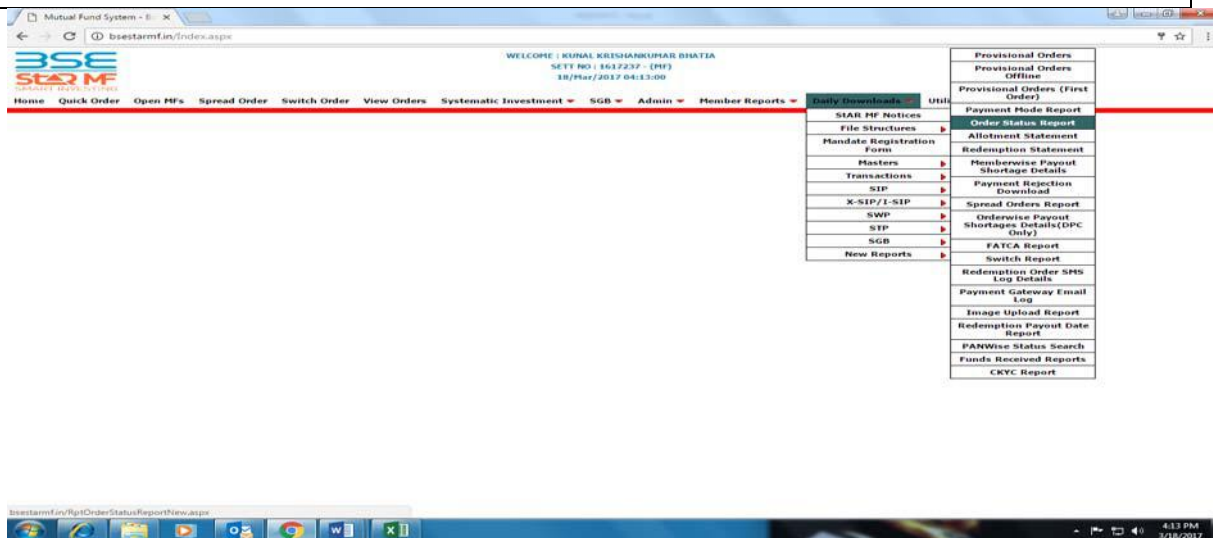
EOD Report provides the summary of the transactions executed on BSE STARMF for a stipulated time range. The statement is downloadable in excel, PDF and word format.

### ORDER STATUS

THE FINAL STATUS OF THE ORDER AFTER THE SAME HAS BEEN RECEIVED FROM THE RTA IS REFLECTED IN THIS REPORT.

### ACCESS MENU FOR ORDER STATUS.

DAILY DOWNLOADS → NEW REPORTS → ORDER STATUS REPORT

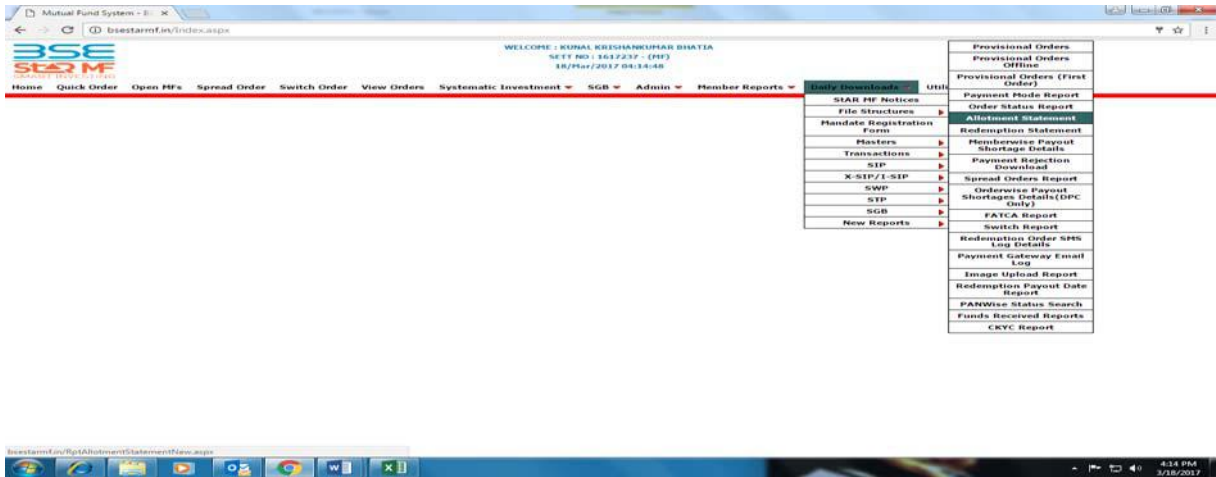


## ALLOTMENT STATEMENT

ALL THE ALLOTMENTS DONE FOR PURCHASES IS REFLECTED IN THE ALLOTMENT STATEMENT.

ACCESS MENU FOR ALLOTMENT STATEMENT

DAILY DOWNLOADS → NEW REPORTS → ALLOTMENT STATEMENTS



## REDEMPTION STATEMENT

THE DETAILS OF UNITS REDEEMED WITH THE NAV AND THE AMOUNT IS REFLECTED IN THIS REPORTS.

ACCESS MENU FOR REDEMPTION STATEMENT

DAILY DOWNLOADS → NEW REPORTS → REDEMPTION REPORT

